

Matters Arising from the Minutes of the Trust Board Meeting held on 18 July 2017

Minute no.	Action	Action by	Current Status
2.	Risk and Performance		
2.1	Board Assurance Framework To appoint Paul Farrimond to the Trustwide Serious Incident Review Group.	Jonathan Bindman	Completed.
2.2	Integrated Quality and Performance Report 1. The Integrated Quality and Performance Report to be updated to include data up to June and circulated to all Board members. 2. To amend the target for 'Bank as a % of Employee Spend'.	Andy Graham Mark Vaughan	Integrated Quality and Performance Report circulated to all Board members. Amendment made.
2.3	Financial Performance: Month 3 (June) 2017 A copy of the draft Independent Review of Costs and Contract Prices (the Pricing Review), to be circulated to all Board members.	David Stonehouse	A copy of the draft Pricing Review was circulated to all Board members.
4.	Strategy		
3.1	Clinical, Quality and Safety Report Frank Devoy to be provided with a further breakdown of complaints data.	Mary Sexton	An invitation to meet with the Patient Experience team was extended to Frank Devoy who met the team on 26 June.

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4.	Strategy		
4.2	Fire Safety The Medical Director to write to all ward staff, following consultation with the Executive Director of Nursing, Quality and Governance and the Executive Chief Operating Officer, to reinforce the Trust's Smokefree Policy and the Search Policy.	Jonathan Bindman / Mary Sexton / Andy Graham	Completed.